



Hawthorn West Primary School Alcohol Policy

Rationale

This policy aims to ensure that staff, parents and the school community are aware that provision, consumption and serving of alcohol within school premises or at a school organised activity must comply with DET policies and guidelines.

Program Objectives

- Clearly define acceptable and responsible behaviour of the school community for the provision, consumption and serving of alcohol on school premises or at school organised activities;
- Encourage all parents and staff to model appropriate behaviour in relation to alcohol consumption; and
- Maintain a high level of safety for children and a general focus on students' performance in school activities and functions.

Implementation:

The consumption of alcohol by students at school, or during a school organised activity, is prohibited.

Alcohol is prohibited at activities or functions that are **student centred**. This includes events such as:

- concerts;
- sleepovers;
- graduation ceremonies;
- dances and discos;
- student sausage sizzles; and
- special lunches.

Alcohol is also prohibited in transit to and at:

- school excursions;
- school camps; and
- sports days.

With the approval of the School Council, alcohol **may** be provided, consumed or served responsibly in moderate quantities:-

On school premises, outside prescribed school hours:

- at the conclusion of working bees;
- at fundraising events such as school fetes;
- at private staff functions which exclude students;

- where outside organisations are hiring or leasing school facilities; and
- on other occasions at the discretion of the School Council.

Off school premises, outside prescribed school hours:

- at parent social functions.

Class and year group social functions (e.g. class BBQs), whilst they may be promoted through school communication channels, are not considered “school organised activities” and therefore do not require School Council approval if alcohol is involved.

Events at which alcohol is available for purchase must have a defined starting and finishing time and the serving of alcohol must cease at least 30 minutes before the event concludes. Sale of alcohol is regulated and the School is required to comply with the requirements of the Liquor Control Reform Act 1998 and the Liquor Control Regulations 2009. The School must also comply with the Responsible Service of Alcohol (RAS) requirements.

There are further requirements for the provision of alcohol at staff functions contained within the DET Gifts, Benefits and Hospitality Policy.

Storage of alcohol on School premises should be minimised. When it is necessary to store alcohol on School premises, it should be in a locked facility with access limited to the Principal and his or her nominee.

Definitions:

Prescribed school hours refers to school days between the hours of 8.45am to 3.30pm.

School premises includes venues hired for student centred events such as the Renaissance Theatre at Kew High School.

Resources

School Policy Advisory Guide - Alcohol, Department of Education and Training, <http://www.education.vic.gov.au/school/principals/spag/safety/Pages/alcohol.aspx>, retrieved 10 September 2017.

Gifts, Benefits and Hospitality Policy - For Department Employees, Teaching Service Employees, School Council Employees and School Councillors - Revised August 2017, Department of Education and Training ,

<http://www.education.vic.gov.au/school/principals/spag/governance/pages/gifts.aspx>

Victorian Commission for Gambling and Liquor Regulation - <https://www.vcqlr.vic.gov.au/>

Evaluation

Document Status	Date	Action
Considered by the Education and Policy Sub Committee	14/09/2017	Reviewed <input type="checkbox"/>
		Revised <input checked="" type="checkbox"/>
Endorsed by the School Council	18/10/2017	Approved <input type="checkbox"/>
		Approved with
		Amendment <input checked="" type="checkbox"/>