



Hawthorn West Primary School Alcohol Policy

Rationale

People have different expectations about what is reasonable and responsible for alcohol consumption in different settings. This policy aims to ensure that staff, parents and the school community are aware that provision, consumption and serving of alcohol within school premises or at a school organized activity must comply with DEECD policies and guidelines.

Program Objectives

- To ensure that school council is responsible and accountable for ensuring compliance with DEECD policy
- To ensure school council approval is obtained before alcohol is consumed on school premises
- To clearly define acceptable and responsible behaviour of the school community for the provision, consumption and serving of alcohol within school premises or at school organised activities
- For all parents and staff to model appropriate behaviour in relation to alcohol consumption
- To maintain a high level of safety for children and a general focus on students' performance in school activities and functions
- To clearly define those school organized activities that are considered student centered and therefore where alcohol is not permitted
- To adhere to appropriate State liquor licensing regulations

Implementation:

- Other than for the events approved in this policy, School council approval must be obtained before alcohol may be consumed on school premises at any other functions
- Legal requirements for the sale and/or provision of alcohol in public situations and at school functions must be enforced
- The consumption of alcohol by students at school, or any school organised activity, during school hours is prohibited
- Where children are present at school functions with alcohol there must be a designated serving area that is discreet and separate
- When alcohol is sold at school functions off school premises, students may only be present if they are accompanied and under direct supervision by parents/guardians

- The consumption or serving of alcohol ceases at least ½ hour before the event concludes
- A Liquor License application must be been submitted at least 35 days prior to the event
- Events at which alcohol is available for purchase must have a defined starting and finishing time

Events

- Alcohol may not be provided, consumed or served within school premises under the following circumstances:
 - On school days during prescribed school hours on the school premises where students are present
 - **Activities or functions that are student centered** including but not limited to concerts, sleepovers, graduation ceremonies, dances, discos and student sausage sizzles or special lunches
 - School excursions, school camps and sports days both at the event or in transit
- Alcohol may be provided, consumed or served responsibly in moderate quantities under the following circumstances and subject to adhering to the practices outlined above:

On school premises, outside prescribed school hours:

- At the conclusion of working bees
- School fetes/fairs that are conducted for a fundraising purpose
- Fund raising activities that are conducted
- Other occasions at the discretion of the School Council
- Where outside organizations are hiring or leasing school buildings
- Private staff functions which exclude students and are conducted

Off school premises:

- Parent social functions / class functions that are conducted outside prescribed school hours and off the school premises (eg class BBQs)

Definitions:

Prescribed school hours refers to school days between the hours of 8.45am to 3.30pm

School premises – includes the leased areas of the church hall

Evaluation

This policy was endorsed by the Hawthorn West Primary School Council at a committee meeting on 13th November 2013 and is subject to review every 3 years.